

Meeting Date September 24, 2025

Meeting Location: Cafeteria

Members present	S. Pederson, J. Lane, S. Sumner, M. Carlsen, A. Montiel, A. McIntosh
Members absent	A, Badilla
Constituency group represented	7 th Grade, 6th grade, Classified, 6 th grade Parents, Administration, 7th grade parents

I. Called to order at (4:01pm) by (Pederson)

II. Approval of Minutes for (none at this time)

DISCUSSION NOTES	first meeting of the year
CONCLUSIONS	
ACTION ITEMS	

III. Call to the audience

DISCUSSION NOTES	
CONCLUSIONS	No audience present at this meeting
ACTION ITEMS	

IV. Reports

REPORTS TO REVIEW	Principals Report
DISCUSSION	Almost at the end of the first quarter, iReady math and reading is finished Student Counsel has started and had their first meeting Next week is our first spirit week Concluded parent teacher conferences last week Communications should be coming out via Parent Square, seeking parent feed back

	<p>Last year we could not buy any capital items, this year we can use undesignated tax credit to buy capital items. ie laminator, poster maker, large purchases that are permanent to our school, furniture, large dollar items that stay with the school</p> <p>This year Wakefield has grown, 70 new students, 6th and 7th grade have wait lists</p> <p>Wakefield has been made a TKPA school- Korean ambassador program, 10 students joining us for 3 weeks second semester. Then we select two of our students to go to Korea in the summer. We will be seeking host families to host the 10 students.</p>
CONCLUSIONS	
ACTION ITEMS	
	Carlsen asked if a grandparent could be a host? Lane will ask at her meeting tomorrow.

REPORTS TO REVIEW	Undesignated funds report
DISCUSSION	balance \$5044.36 at the end of 24-25. 25-26 balance is \$5005.04 difference is something that hasn't been processed yet has now cleared and that is why there is a difference.
CONCLUSION	
ACTION ITEM	

V. Action Items

ITEM TITLE	Review bylaws
DISCUSSION NOTES	<p>We are an arm of the governing board, we make the decisions on how undesignated tax credit funds are spent. Our funds only come from tax credits that are undesignated.</p> <p>The bylaws guide us, the rules, we have to read over them and ratify them, they have to be turned into the district by the end of the quarter.</p> <p>Pederson is on her third year as facilitator of the Site Counsel and would be turning it over to someone else, we need to add this process to our bylaws.</p> <p>Discussed quorum and how there needs to be at least an equal number of parents to teachers.</p> <p>Group looked over #3-</p> <p>Discussed section 3 #4 and length of term for members, could be adapted and changed from a 3 year limit to something else, as long as we all agree. Sumner motions to remove Section 3 #4 from the bylaws, McIntosh seconds the motions. motion passes unanimously.</p> <p>Section 3 #5- how do we fill these positions, we need transparency if people ask how that person was selected. We agreed that it can not be done randomly. We would need to look at race, gender, ethnicity and a desire to be in the community. we do not add any additional language to #5,</p>

	No objections to ratify the bylaws with the one change.
RESOLUTION	
Pederson will send out an email with a recap of this meeting and documents from the boards, also what the state says we can spend the money on.	

ITEM TITLE	Funding Requests
DISCUSSION NOTES	<p>One request- Mr. Ramirez is requesting \$500 to purchase music that will provide music for the next 3-5 years for band and orchestra students. Carlsen moved to approve \$250 at this time and return later in the year for more funds, Sumner 2nd that motion. passed unanimously.</p> <p>Field trip funds- Pederson, discussed allocating 3 buses per grade level and for electives, 12 total for a total of \$1800, Pederson motioned, Carlsen seconded, There were no objections to this motion, motion passes</p>
RESOLUTION	

VI. Discussion/information items

ITEM TITLE	none at this time
DISCUSSION NOTES	
RESOLUTION-	

VII. Submission of items for next agenda.

What is the criteria for applying to site counsel for funds? If an activity has a line item fund, can they ask for funds as well.

Percentages to be allocated

Fund raising ideas, October 24th STEM/Love of learning night, pass out filers

Grants and funding sources and opportunities

Next meeting November 19th at 4pm

VIII. The meeting was adjourned at (5:13pm) by (Pederson)

