

Wakefield School Council

Minutes 2023-2024

Meeting Date 11/15/2023

Meeting Location:

Wakefield Library

Members present	10, Ms. Pederson, Mr. Enriques, Mr. Lisk, Ms. Sumner, Ms. Lane, Ms. Flores, Ms. Coral, Mrs. Alvarez Guests (3)- Ms. Parris, Mr. Coral
Members absent	Ms. Molina, Ms. Islas, Ms. Tenario
Constituency group represented	Wakefield, teachers, parents, classified, certified, 6th 7th and 8th grade parent representative

I. Called to order at (4:05) by Perderson

II. Approval of Minutes for 10/18/2023	
DISCUSSION NOTES	
CONCLUSIONS	Sumner motioned to approve, Lisk second the motion, all in favor- motion passes
ACTION ITEMS	
none	

III. Call to the audience

DISCUSSION NOTES	none
CONCLUSIONS	
ACTION ITEMS	

IV. Reports

REPORTS TO REVIEW	Principal Report- Wakefield is an "A" school due to hard work of faculty and students We have done a staff celebration and will be doing a school celebration and picture in the picture. A letter will be sent out. Will have a copy of funds for money that has been moved out of undesignated funds so far.
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	<p>Parent links will be going out about students not being here before 8am and students are picked up at 3:40 on MTThF and 2:40 on W. We are having to pay people over time to cover supervision as students are being picked up late. This is taxing on the staff that is having to stay late.</p> <p>Hope everyone has a safe and wonderful holiday</p> <p>Covid outbreak letter was sent out as per policy, all hands were on deck with safety and procedures.</p>
DISCUSSION	
CONCLUSIONS	
ACTION ITEMS	L ANE WILL SEND A COPY OF UNDESIGNATED TAX FUNDS AS OF CURRENT

REPORTS TO REVIEW	PBIS Items
DISCUSSION	<p>PBIS committee focused on Knight Bucks and the amount being given by teachers, not consistent. Teachers should not be giving more than a couple per period. The store was also discussed. Always accepting donations, snacks, sports equipment. We do have some donated items, but they are selling out fast and prices are having to be raised.</p>
CONCLUSIONS	
ACTION ITEMS	NONE

V. Action Items

ITEM TITLE	PBIS items/incentives
DISCUSSION NOTES	<p>Requesting ~ \$375 for the store, school swag- water bottles, stickers, lanyards(\$150) dry erase markers, pencils (\$75) pizza party that students can buy into(\$80) . Drawings of big ticket items at the end of every quarter. (\$70) 2 soccer balls , football, basketball, volleyball. Including an auction</p> <p>Fun item, we are a STEM school and what Mr. Lisk sees in the STEM classes. 3D printers in the library for non STEM class students to be able to cash in Knight Bucks to make their own designs. Have ambassador STEM students to help with the printing. Two printers \$794 or \$506, and then filament is \$20 a roll. Sumner proposed purchasing 5 spool of different colors</p> <p>Ms. Sumner questioned just going with the cheaper one.</p> <p>Ms. Coral asked about the pizza party.</p> <p>CoCo party that students can also buy into.</p> <p>\$981.00 total</p> <p>Pederson proposed budgeting \$1500 in total incase of additional needs.</p>
RESOLUTION	\$3570 CURRENTLY IN THE BUDGET, MS. CORAL MOTIONS FOR \$1500 (\$160 TO SPOOLS, \$506 FOR 3D PRINTER, \$400 WAKEFIELD SWAG, \$120 PBIS, \$314 MISC) MR. LISK SECOND THE MOTION ALL IN FAVOR MOTION PASSES

ITEM TITLE	
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DISCUSSION NOTES	
RESOLUTION	

VI. Discussion/information items

ITEM TITLE	Capital Items
DISCUSSION NOTES	We do not have the funds at this time to cover either of these items.
RESOLUTION	WE WILL HAVE TO TABLE THIS DISCUSSION FOR A LATER DATE, IT IS SOMETHING WE DO NEED AT THIS SCHOOL AND WOULD LIKE TO DISCUSS TOWARDS THE END OF YEAR, WE ALSO NEED QUOTES

ITEM TITLE	Field Trip Buses
DISCUSSION NOTES	Ms. Coral asked if this could be moved towards the 8th grade trip at the end of year. We confirmed that yes it will be. 6th grade used some of their funds for their field trip yesterday.
RESOLUTION	

ITEM TITLE	Tax Credit Flyers
DISCUSSION NOTES	Ms. Pederson made them with a QR code with the term donations. Was encouraged not to use tax credit on the Spanish form due to the translation, used the word donation instead. Ms. Coral asked about 8th grade parents allocating money towards the 8th grade trip, parents can allocate the money directly to their student. Ms. Pederson asked about having parents pass out flyers at drop off and pick up, even just a couple of days of that could get a lot of them out. Mr. Lisk asked if we could let parents know that this money could go towards helping other kids go on the trip as well.
RESOLUTION	

VII. Submission of items for next agenda.

Capital Items- laminator and poster maker

Where does the undesignated tax credit money come from and how do we get more?

What are the responsibilities of the Site Council?

next meeting January 17, 2024 4:00 pm

VIII. The meeting was adjourned at by Ms. Pederson at 4:52 second by Sumner